



ELGIN'S

FUNCTION

PACKAGE

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Please call our Function Coordinator
Sharonlee Cameron on 02 6024 2828 business hours,
or email elgins@elgins.com.au for further information

Elgin's offer a diverse range of quality options to successfully cater for any event. Our professional Coordinator is available for planning advice or simply to assist in the coordination of your event.

At Elgin's we pride ourselves on a flexible approach to housing your function. Functions are designed to suit personal requirements, do not hesitate to contact Elgin's & arrange an obligation free meeting to discuss your ideas & requirements.

Conditions of Hiring Elgin's as your Function Venue.

Tentative Bookings

Elgin's will hold a tentative booking for a period of 14 days anytime thereafter Elgin's reserves the right to re-allocate the date to other enquiries.

Confirmation of a Booking

A \$50 deposit is required by Elgin's for a date to be exclusively held by the client. This deposit is non – refundable.

Payment

Final payment must be received by Elgin's at the completion of the event. Cooperate clients are welcome to arrange an account with Elgin's. Please call our Account's Department for further information on 02 6024 2828. Please note that Amex & Diners incur a 3.5% surcharge.

Cancellation

Both parties have the right to cancel any booking within twenty four hours of commencement time.

Final Details

To ensure successful outcomes for your event, it is the responsibility of the client to make final details 7 days prior to the event.

- Menu concepts
- Dietary requirements
- Final Numbers
- Room Setting
- Equipment Hiring

Please note, the Steak Pit requires a minimum of 20 guests.

Prices quoted for other function rooms are based on your minimum designated guests & will be charged as such.

Room Hire Rates

Please note a full day rate is any usage of more than 6 hours

Steak Pit Gold Room	~ Full Day \$400.00 ~ Half day \$200.00
Carvery	~ Full Day \$150.00 ~ Half Day \$100.00
Irene House	~ Full Day \$500.00 ~ Half Day \$250.00

These rates include the cost of:

- Bar Staff
- Cleaning
- Function Coordinator
- Administration
- Setting up of tables, chairs, hire equipment (when required)

The room hire would be waived if food purchased to the value of \$250.00 & a full bar facility is booked.

Corporate, Seminars & Training Workshops will automatically attract room hire fee.

Other Fees

Security ~

For birthday celebrations of 21st's to 25th's, Elgin's require clients to have Security at the door of the event. A fee of \$55 per hour for a minimum of two hours applies.

Extra Staff~

In the event of Front of House staff being required to waiter the event, a fee of \$25 per hour per staff member applies. This fee does not apply for events held in the Steak Pit.

Sundays/Public Holidays ~

Any function booking made on a Sunday or public holiday may qualify to incur additional charges to cover staffing costs.

Cleaning/Damage ~

In the event negligent behavior which results in damage to Elgin's premises, property or unnecessary litter left by the client & /or their guests, extra cleaning or replacement charges will apply & must be settled in full within 3 months of the event.

Responsible Service of Alcohol

Elgin's staff are required by law to hold relevant certificates pertaining to the Responsible Service of Alcohol. Any intolerable intoxicated persons will be dealt with effectively & immediately. Intoxicated patrons refusing to adhere to requests by staff to leave Elgin's, risk legal ramifications & possible banning from the entire Elgin's premises for a minimum of 3 months with a maximum of a lifetime ban. In the function rooms, Elgin's will cease serving alcohol at 12.30am.

Please note, in the case of 21st & 25th birthday parties, it is the responsibility of the client to provide a guest list that is given to Security immediately before your event commences. Any under the age of 18 attending the event must be highlighted & identified. Any person's not on the guest list will be refused entry.

ELGIN'S FUNCTION ROOMS

All functions are serviced by friendly and professional wait staff that are passionate about quality and understand the importance of excellence in hospitality.



THE STEAK PIT COCKTAIL BAR

The Cocktail Bar is part of the Steak Pit Restaurant & offers a sophisticated environment for pre-dinner drinks or cocktail parties, catering up to 40 people comfortably. This area can be hired in conjunction with the restaurant.



THE STEAK PIT GOLD ROOM

A beautiful statement is easily achieved in this elegant venue, for weddings, seminars, or private dinner parties. Menus can be designed to suit your event & dietary requirements. The Steak Pit Restaurant prides itself on flexibility, ensuring that your function is an impressive success. This room caters for a maximum of 50 people.

THE STEAK PIT RED ROOM

This unique environment, unlike any other venue in the Albury- Wodonga region, offers a fine dining experience & is perfect for that special occasion to impress your guests. Available for hire for private dinner parties with a maximum seating capacity of 50 people.



THE CARVERY



The Carvery is perfectly suitable for a range of private functions, ie; birthday parties, casual corporate gatherings, engagement parties, training and/or seminars, and caters up to 120 people with maximum seating for 35 people. With perfect facilities for your event, the Carvery is an inexpensive and private environment. The Carvery is also linked to the kitchen downstairs allowing sit down meals as an additional option.

The Carvery is a perfect venue providing a dance floor with two distinct areas for you to utilize, with both rooms easily accessible to the bar. Clients are free to decorate these spaces the day of their function. Alternatively, The Carvery can easily be configured for film nights, training sessions, conferences or corporate training sessions.

This room is a popular choice. Both areas come with the one hire fee. Advanced bookings are recommended to ensure exclusive use. Please check the *Conditions of hire* within this package.



ELGIN'S BISTRO AND DELI BAR



Elgin's Bistro and Deli Bar is on the ground floor of Elgin's and is easily accessible from the carpark. With a diverse and delicious menu with a wide selection of wines and beers this venue is a popular choice for people wishing to simply catch up or celebrate special occasions with work colleagues, friends and family.

Elgins have created the ideal family function space with an outdoor secure children's playground and an indoor playstation room, providing a fun and relaxed environment for both young and old.

Elgin's Bistro and Deli Bar is perfect for corporate breakfast functions, casual business meetings, or after work functions. Our professional staff are available to ensure you receive friendly and efficient service. Please find the Bistro menu available in our website.

During the week sections of the bistro can be booked in advance for function use.

The Bistro can cater for a maximum of 150 seated person functions.



IRENE HOUSE



Irene House is perfect for conferences or parties of large groups as the space can seat up to 120 people comfortably.

Easily accessible from Elgin's carpark set behind the Elgin's venue, Irene House has a private first floor function room with heating and cooling, a dance floor, internal sound system and bar.



MENU OPTIONS

The following options include functions held in The Carvery & Bistro only.
Food for these events is selected from the Bistro Menu.
Price will vary according to food selected for the event..

The prices stated herein are relevant only when Bistro special's menu is selected.

Main Meal

Prices start @ \$20.00 per person

Main & Dessert

Prices start @ \$26.00 per person

Entrée, Main & Dessert

Prices start @ \$32.00 per person

All options include a Tea & Coffee Buffet

All following food service options are available in the Carvery, Bistro & Steak Pit..

Prices vary depending on dishes served.

Cocktail Parties (requires no attendee minimum)

Menu included in this package.

Alternate Set (requires a minimum of 20 guests)

This option consists of an alternate serving of two selected dishes.
All tables are served with Seasonal Vegetables or Salad.

A-la-Carte

This option is a staffed serviced event. Guests can order from Elgin's existing menus or a menu designed specifically for the event.. Elgin's are able to design & print individual menu's which can incorporate your event title, company logo, name, etc

This option is available in the Bistro & Steak Pit, for Breakfast, Lunch & Dinner.

Please note the following conditions of this option.

Due to the nature of our cooking style in the Steak Pit a maximum of 20 people for this option apply & only available on Sunday through to Wednesday nights.

THE COCKTAIL MENU

All Cocktail Food comes with a minimum of one item per person

❖ \$2.00 each

Smoked Salmon & Crème Fraiche on Potatoe Rosti
Thai Fish Cakes

T&oori-style prawns (Gluten Free)

Mediterranean Tartlet

Char Grilled Vegetables with Pan Fried Haloumi (Gluten Free)

Blue Cheese Tarts with Roasted Truss Tomatoes

Goat's cheese fritters

Rice Paper Rolls

Potato & Mozzarella Croquettes

Asian Chicken on Fried Wontons

Roast Beef & Pesto on Sourdough Croutons

❖ \$2.50 each

Petite Cottage Pie

Mini Beef Kebab (optional GF)

Marinated Beef Skewer (GF)

Lamb & lemon skewers (GF)

Mini Lamb Pies

Parmesan cutlets with mint pesto

Pork Dumplings

Duck Satays with Peanut Sauce (GF)

Kangaroo striploin tartlet with Sweet Potato & Tomato Jus (GF)

THE FINGER FOOD MENU

All platters catering for 4-6 people

(This menu is not available for functions held in the Steak Pit)

COLD NIBBLE PLATTER ~ \$32.00

Consisting of:

Cheese, Cabana, Biscuits/Crackers

COLD NIBBLE PLATTER ~ \$45.00

Consisting of:

Cheese, Cabana, Olives, Picked Onions, Salami,
Sundried Tomatoes, Dips

HOT NIBBLE PLATTER ~ \$21.00 (CATERING FOR 4 PEOPLE ONLY)

Consisting of:

Mini Dim Sims, Samosa Triangles, Tempura Fish Cocktails
Wedges, Spring Rolls, Served with Sweet Chilli Sauce,
Sour Cream & Soy Sauce

SEAFOOD PLATTER ~ \$45.00

Consisting of:

Tempura Battered Fish Cocktails, Prawn Twisters
Salt & Pepper Calamari, Garlic Prawns
Seafood Cocktail Claws

PASTRY PLATTER ~ \$45.00

Consisting of:
Variety of Party Pies, Sausage Rolls
Quiches

ASIAN PLATTER ~ \$45.00

Consisting of:
Mini Dim Sims, Spring Rolls, Samosa Triangles
Won Tons, Panko Crumbed Prawns
Satay Chicken Skewers

CONFERENCE CATERING

Morning tea with Biscuits \$5.50 per head

S&wiches only \$7.50 per head

Fruit Platter \$5.00 per head

Afternoon tea with Biscuits \$5.50 per head

S&wiches & Fruit Platter \$12.00 per head

Tea, Coffee, Biscuits, Cake & S&wiches \$20.00 per head

OTHER OPTIONS

Projector, projector screen, whiteboard, lectern or microphones are \$30.00 each inclusive of GST.

iPod & Laptop Speaker available at \$50.00 inclusive of GST.

Menu & prices are subject to seasonal availability. Elgin's reserves the right to alter these prices & menus without notice.

BEVERAGES

A Fully serviced cash bar will be in operation.

Please feel free to contact the Function Coordinator for special requirements eg. Champagne, bottled wine etc.

CARVERY FUNCTION ROOM

BEVERAGE PRICE LIST

Tap Beer Heavy	\$ 4.00
Packaged Beer Heavy	\$ 5.00
Packaged Beer Light	\$ 4.50
House Wine by Glass	\$ 5.00
Soft Drinks	\$ 2.70
Spirits – on pour	\$ 6.70
Packaged Spirits Range	\$7.50 to \$8.50

IRENE HOUSE FUNCTION ROOMS

BEVERAGE PRICE LIST

Tap Beer Heavy	\$ 4.00
Packaged Beer Heavy	\$ 5.00
Packaged Beer Light	\$ 4.50
House Wine by Glass	\$ 5.00
Soft Drinks	\$ 3.00
Packaged Spirits Range	\$7.50 to \$8.50
Bottled Water	\$2.00

THE BREAKFAST FUNCTION

In today's fast-paced environment, breakfast time is often the best time to catch up with business colleagues or friends. Breakfast meetings or casual breakfast functions create a relaxed environment for conversation whilst also providing you with a delicious start to the day.

Centrally located in the heart of Wodonga, Elgin's provides the perfect venue for breakfast functions. With three different function rooms to choose from, Elgin's can cater for events of 10 to 100 people for breakfast.

For the ideal venue to house your next breakfast function, Elgin's provides everything that you could ask for in a venue.

Convenient & ample parking onsite.

Breakfast packages start from \$15.50 per person.

Call 02 6024 2828 or email elgins@elgins.com.au for further information.

Continental Buffet Breakfast

Bistro ~ \$15.50 per head
Steak pit ~ \$25.00 per head

Consisting of:

Orange Juice
Apple Juice
3 varieties of Cereals
Warm Croissants Local Jam's & Honey
Fresh Seasonal Fruit Platters
Coffee & Tea Facilities

Hot Breakfast

Bistro ~ \$22.00 per head
Steak pit ~ \$32.00 per head

Consisting of:

Apple or Orange Juice
Toast
Scrambled eggs
Bacon
Grilled Tomatoes
Continental Sausage
Sautéed Mushrooms Ragout
Local Jam's & Honey
Coffee & Tea Facilities

Combination of Continental Buffet & Hot Breakfast

Bistro ~ \$28.00 per head
Steak pit ~ \$38.00 per head

Consisting of:

Orange Juice
Apple Juice
3 varieties of Cereals
Warm Croissants Local Jam's & Honey
Fresh Seasonal Fruit Platters
Toast
Scrambled eggs
Bacon
Grilled Tomatoes
Continental Sausage
Sautéed Mushrooms
Coffee & Tea Facilities